

2019 Michigan Coaches' World Finals Checklist

ASAP Register your team- www.miodyssey.com Click on "Coaches" tab, World Finals, Team Registration. Must be done by **Saturday March 30th!** This will **NOT** be available until Monday, 3/18.

ASAP Read **EVERYTHING** in your World Finals packet. If you have any questions after reading everything, contact Pam Gombert at director@michiganodyssey.com or 616-698-1864 or text/call 616-443-2382. NOTE: During the day, texting is the fastest way to reach Pam.

By Saturday March 30 (Last day to register your team)

If needed, apply for COU housing scholarships at www.creativeopportunities.org. Click on "Teams and Coaches." Click on Scholarships & Grants" on the right side of the page and then follow the directions for "World Finals Housing Grant". There are 100 available across the country.

By Monday April 8 by midnight

- Fill out sizes for up to 8 team t-shirts on the order form given to you tonight.
- ONLINE: order pins for trading, extra t-shirts for team and families, antlers to be used at Opening and Closing ceremonies and any other available items.
Go to www.miodyssey.com Click on "Coaches" tab, World Finals; click on the ordering link. Payment must be made on-line or by check. NOTE: This will not be live until Sunday, March 17.
NOTE: Parents may place their own pin and merchandise orders by this same deadline.

By Sunday, April 21 – Send to Pam Gombert

If your team has volunteered to represent Michigan in the Float and Banner parade, Pam needs your 100 word announcement to be read as you enter the arena sent to: MIODysseyState@gmail.com

By Friday April 26 by midnight

All Lodging and Meals registrations, along with payment, for all team members, coaches, and family members are due by this date. If your team does not plan to stay at the event, you are still required to pay a facilities fee of \$3,000 by this date. Your team will not be included in the final schedule if you have not completed this step.

All scheduling requests must be sent to CCI by this day.

By Friday, May 3 – send to Pam Gombert

1. Provide name (2 if division 1) of team member(s) to walk in the Opening Ceremonies parade, along with the name, e-mail address, and that day cell number of a responsible adult to meet them after the ceremony (further information forthcoming)
NOTE: The limit on our Parade marchers is firm so we cannot add additional team members.
2. Provide names of two adults who will work your team's shift at the Creativity Festival (further information forthcoming). This is mandatory for our MI teams.