2024 Michigan Coaches - World Finals Checklist

Registration - When Team Registration opens, register your team ASAP. More information will be available soon. Pam Gombert will notify you when the registration portal opens. You will still have two weeks to register from the date the portal opens.

ASAP Read <u>EVERYTHING</u> online on the World Finals pages - https://omworldfinals.com/. Information will be posted on this site soon. If you have any questions after reading, contact Pam Gombert at director@michiganodyssey.com or text/call 616-443-2382. NOTE: During the day, texting is the fastest way to reach Pam. (The contents of the packet will be shared at Sunday's Zoom meeting.)

By Friday March 22

- Notify Pam if your team will not be attending World Finals.

By Two Weeks after Registration opens

All Registration and Housing information must be completed.

By Saturday March 30 (by midnight)

- Fill out sizes for up to 8 team t-shirts and return the order to Erin Gillis, our Sales Director

By Thursday April 4 (by midnight)

- <u>ONLINE</u>: order pins for trading, extra t-shirts for team and families, light up items to be used at Opening and Closing ceremonies and any other available items.

Two ways to access this ordering link

- -From www.miodyssey.com Click on the link to ordering
- Direct link: https://miodyssey.wazala.com/

NOTE: This will not be live until Sunday, March 17.

Parents may place their own pin and merchandise orders by this same deadline.

By Sunday, April 21 – Send to Pam Gombert

If your team has volunteered to represent Michigan in the Float and Banner parade, Pam needs your 100 word announcement to be read as you enter the arena sent to: MIOdysseyState@gmail.com

By Tuesday April 23 by midnight

All Lodging and Meals registrations, <u>along with payment</u>, for all team members, coaches, and family members are due by this date. If your team does not plan to stay on campus, you are still required to pay a facilities fee by this date. <u>Your team will not be included in the final schedule if you have not completed this step.</u>

All scheduling requests must be sent to CCI by this day.

By Saturday May 4 – send to Pam Gombert

1. Provide names, emails and phone numbers for the two adults who will work your team's shift at the Creativity Festival (further information forthcoming). **This is mandatory for our MI teams.**